

NAME: _____

HOME UNIT: _____



**Pennsylvania Wing Civil Air Patrol
HAWK MOUNTAIN RANGER SCHOOL
UNITED STATES AIR FORCE AUXILIARY
Building 3-108 Fort Indiantown Gap, Annville PA 17003**



1 March 2006

MEMORANDUM FOR ALL RANGER STAFF TRAINING STUDENTS

FROM: Maj Herbert C Cahalen
Pennsylvania Wing Ground Operations Director, Hawk Mountain Ranger
School Commander

SUBJECT: Welcome to 2006 Ranger Staff Training

- 1 I would like to commend you on your decision to attend the PAWG Ranger Staff Training Program. You will be exposed to an intensive learning experience. Each and every one of us will gain valuable training experiences and knowledge that will help us in all aspects of our lives. Ranger Staff Training is not just eight weekends, but a year round commitment to train, support, and achieve your personal best. The fact that you have chosen to devote your time to this training speaks highly of your motivation and dedication to CAP.
- 2 The Hawk Mountain Ranger School is the longest continuing Search & Rescue School in the Nation. This is one the finest training activities available to CAP members. We are proud of the staff members who credit this training as instrumental in their success as lawyers, doctors, business professionals, entrepreneurs, and civil servants. These staff members have become leaders in their prospective fields as a direct result of the practical leadership experiences gained as Ranger Staff Members.
- 3 As the PA Wing Ground Operations Director it is my responsibility to ensure that the training provided meets the high standards set forth by the Ranger Program. The Staff is continually developing and updating the training curriculum to meet our goals.
- 4 In order for this training to be a successful experience for you, you need to decide now to commit yourself totally to active participation in the entire training program. If you do not, you will not only miss out on vital training, but you will also cheat yourself out of a very rewarding experience.
- 5 Please review the entire Staff Training Handbook with your parents and local squadron commander, making sure everyone is aware of the level of commitment necessary for this program.
- 6 I am proud to welcome each of you to the program and look forward to working with you in the coming years. I have an open door policy, you may contact me at anytime 301-775-5265 cell, remember your chain of command.

Herbert C Cahalen, Maj CAP
Hawk Mt Ranger School
Commander

Hawk Mountain Ranger School History

Ranger training was devised in the late 1940's – early 1950's by Col. Phillip Neuweiler, lying on his back in a cornfield after a 'hard landing' in his aircraft. In response to the need for ground support for air search missions, the concept of the Ranger Team was born under the leadership of Col. Phillip Neuweiler, PAWG Commander from the late 1940's to 1970. The first Ranger School took place in 1953 at Westover AFB, Massachusetts. The school was originally staffed by USAF Military Training Instructors. In 1953 USAF Pararescue and survival instructors trained PAWG SAR teams at Westover AFB, Massachusetts. Due to the dedication, motivation, and high quality of the students, the instructors called them Rangers.

In 1956 the school was moved to Col Neuweiler's property at Hawk Mountain near Eckville PA, and was staffed jointly by USAF and CAP members. In the early 1960's Ranger Staff Cadet Training was implemented, and the Hawk Mountain Ranger School gained national prominence.

In the 1960's different Ranger Proficiency Grades were established to recognize skills and experience, devised in a similar way to awards for the Boy Scouts of America. In that time, several Ranger Teams had individuals that parachuted into aircraft crash areas. There was an Airborne Ranger shoulder insignia (shown below) worn in place of the PAWG shoulder insignia.

In 1974 Brigadier General Leslie Westberg, USAF, the National Commander, attended the Hawk Mountain Ranger School. He completed requirements for, and was awarded, the Ranger First Class Proficiency Grade. General Westberg tasked National Headquarters staff to document emergency services training and to recognize and link together various related schools across the United States. Through the 1970's there were National Ranger Schools held at Hawk Mountain, the Everglades in Florida, and Black River Mississippi. Col. Bartolo Ortiz had developed Ranger Schools in Puerto Rico. Officially designated National Emergency Assistance Training (NEAT) schools, attendees of these schools wore a special insignia on the left breast pocket. The Washington Wing Challenger School was also qualified as a NEAT school, and several of their staff trained at Hawk Mountain Ranger School.



In the early 1980's the Airborne Ranger shoulder insignia was replaced with a Search and Rescue insignia. In the late 1980's, when the Air Force made the transition from the green utility uniform to the Battle Dress Uniform (BDU), which was subsequently adopted by CAP, search effectiveness was compromised. The traditional orange hat and colorful Ranger insignia became more practical, rather than ornamental.

In July 1996, Brigadier General Richard Anderson, CAP National Commander, visited the Hawk Mountain Ranger School and recognized its lasting contributions naming it "the Harvard School of Search & Rescue."

To this day, in the National Search and Rescue Supplement to the International Aeronautical and Maritime Search and Rescue Manual, DOD Resources that may be available to assist include Air Force pararescue personnel, and specialized teams such as

Army, Navy, and Air Force explosive ordinance disposal (EOD) teams, Navy sea-air-land (SEAL) teams, or CAP Ranger teams.”

The Hawk Mountain Ranger School and the Pennsylvania Wing Ranger Program has been the model for many of the search and rescue programs throughout the country. It continues to be the single longest running school of it's kind, devoted to search and rescue instruction.

On September 11, 2004, The Hawk Mountain Ranger School training area was dedicated as the “*Col. Phillip Neuweiler Memorial Training Center*,” and now includes eight newly constructed offices, a student shower facility and a waste water collection system. During the 2005 school the chapel was reconstructed.

Currently planned for future construction is a rope training tower. This tower will enable on-site instruction in high angle rescue. Also, a moral leadership office will be added to the back of the chapel; as well as a memorial garden to honor departed staff members.

For the past 50 years the Staff has carried on the responsibility of facility and program improvement. This mission continues year after year. As a new or current Staff Member, you are expected to do your share. This mission includes remaining on site until all duties are completed at the end of any given training weekend or school. The goal is not to be the first out of the gate, but to be the last, and only when there are no outstanding obligations.

Ranger Staff “We Lead”

We all have the responsibility of seeing this program and facility into the next fifty years, so that our students will have the best in training and the finest facility in all of Civil Air Patrol.”

The Ranger Staff Training Program

The Ranger Staff Training Program has developed from many years of hard work and experience. The product of the Ranger Staff Training plays a vital role in today's Ranger Program. Once the school was moved to Hawk Mountain, Pennsylvania, USAF and CAP senior personnel jointly staffed the school. As the Ranger School expanded and developed, a serious problem became evident; there was a shortage of qualified cadet leaders capable of training and directing the CAP cadets wanting to become Rangers.

In the American Collegiate Dictionary of 1953, *Ranger* is defined as:

Ranger: *Brit. Someone who is a protector of a National forest or woods.*

In 1960, the Ranger Program adopted a new and exciting aspect when the Ranger Staff Cadet Program was formed under Lt Col John Weaver, then the PAWG Ranger Commander. Maj John McNabb was chosen as Project Officer for the new program.

In 1981, Lt Col Richard Runyan was selected to continue the Ranger Staff Training Program. Then Lt Col Tom Jensen occupied the Project Officer and PAWG Ranger Commander positions followed by Capt Harry Williams, Capt Edward Czeck, until 1988, then Capt Jeff Riley became the Project Officer. Then, in 1991 Maj Eugene Egry assumed the position of Project Officer. Following his footsteps were Capt Norma Weitz, Maj Jeff Smith, and Maj Hugo Ficca. In 1997, Lt Col Jerome Galati, the Wing Ranger Coordinator, appointed 1st Lt Herbert Cahalen as Project Officer for the Ranger Staff Program. Capt

Heather Weiss was assigned the Project Officer position in 2001 and in 2003 this position was returned to Lt Col Richard Runyan. In 2004, Maj Herb Cahalen was named Pennsylvania Wing Ranger Coordinator and The Ranger Staff Program was turned over to Capt Shawn Cressman. Which brings us to 2006 with 1st Lt David Shuey as Project Officer, assisted by 2d Lt Dave Quatse, and Capt Shawn Cressman.

As the Ranger Program has grown and expanded, the Ranger Staff Cadet Program has expanded outside of Pennsylvania Wing. As students from around the country have attended the various Hawk Mountain Ranger Schools, they have taken home the knowledge they have gained. In 1970, Maj Fred Graham started a Ranger Staff Training Program in Florida Wing (FLWG). These FLWG cadets served on Staff along with PAWG cadets at Hawk Mountain, and at the Mississippi Ranger Schools in 1975 and 1976. In 1972, female cadets were added to the program in FLWG on an experimental basis. The PAWG program added female cadets in 1973. In 1974, the Medic Training was made a part of the Ranger Staff Cadet Program, adding cadet support to the medical section. Again in 2004, a Ranger School opened in Florida and named the Falcon Ranger Academy. This school was lead by Expert Rangers Lt Col Art Giles, Capt Randall Cason, Capt Arnold Stocker, and was jointly staffed by cadets from PAWG and FLWG. This Academy supplemented the year round Ranger Glades Program created and staffed by FLWG.

CADET COMMANDERS

Since its inception in 1960, the Ranger Staff Cadet Program has had some of Civil Air Patrol's finest cadet's share in the leadership of this rewarding program. These cadets have served in the position of Cadet Commander for this program:

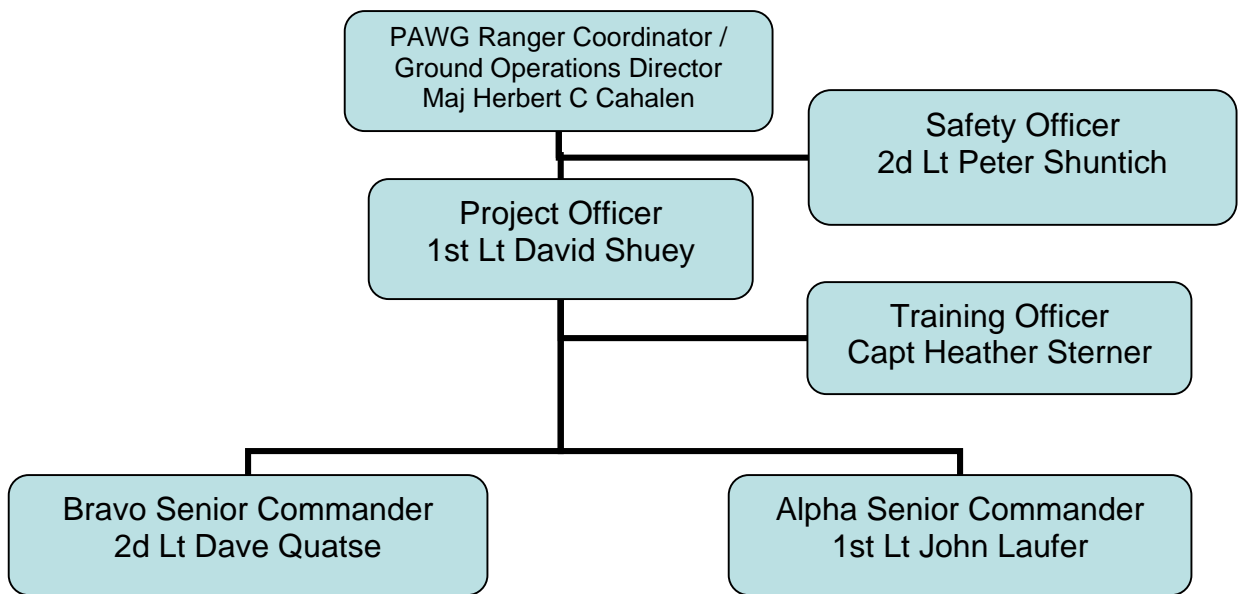
1. Thomas Kerr		17. Kevin Loughran	#152
2. Joseph Spaniel	#6	18. Terry Loughran	#155
3. Bruce Zanders	#8	19. Keith Unangst	#170
4. Horace Fantasia	#15	20. Robert Jacoby	#175
5. John Cross	#14	21. Chris Reenock	#184
6. Brian Craig	#21	22. Brian Faunce	#182
7. Paul Draper	#44	23. Tim Cheslock	#185
8. George Hrichak	#49	24. Julius Armstrong	#191
9. Barry Gray	#55	25. Jason Phipps	#202
10. Jeff Berky	#64	26. Tobias Long	#205
11. Harry Williams	#85	27. Mike Courtright	
12. Jeff Riley	#106	28. Beth Wirth	#208
13. Andrew Worek	#115	29. Mark Lindenmoyer	#214
14. Laurie Jones	#137	30. Robert Bernabucci	#213
15. Tana Hawes		31. David Spillane	
16. John Wirth	#147		

These cadets served as Ranger Staff Cadet Commander for some duration between the Hawk Mountain Ranger School Commanders.

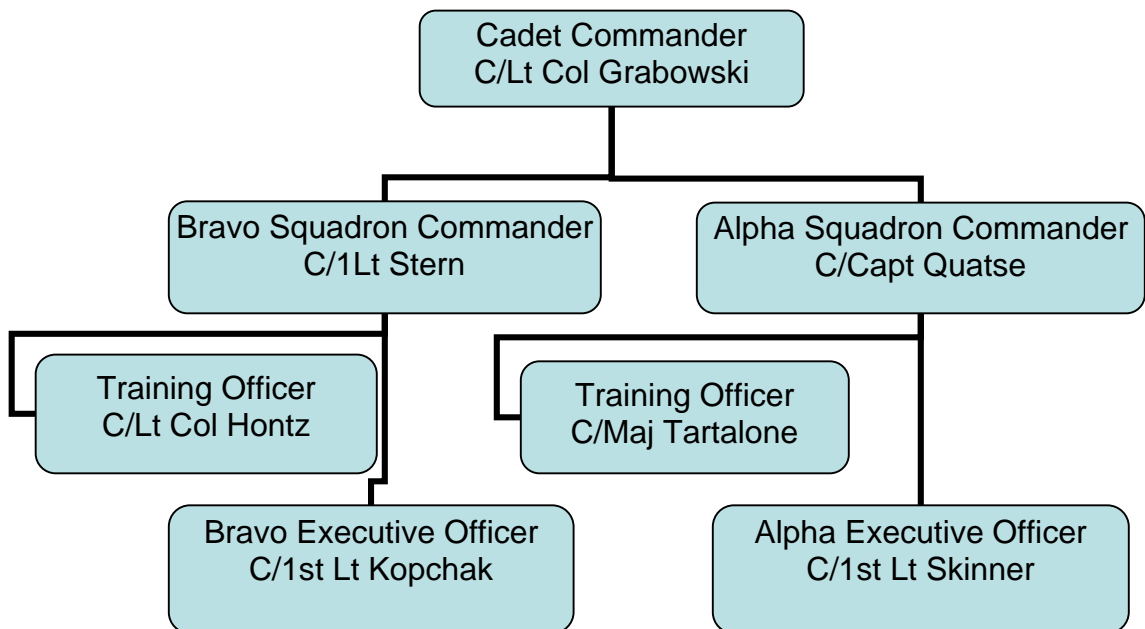
1. Mark Stephens	#90	5. Sarah Ferdinand	#197
2. Mike Austin	#143	6. Alex Hanna	
4. Julia Benander	#179	7. Tim Grabowski	

DENOTES BLACK BELT NUMBER OF THOSE WHO HAVE ACHIEVED EXPERT RANGER.

**PENNSYLVANIA WING RANGER STAFF TRAINING
2006 SENIOR COMMAND STRUCTURE**



**PENNSYLVANIA WING RANGER STAFF
2006 CADET COMMAND STRUCTURE**



THE RANGER STAFF PROGRAM

I. OVERVIEW

- A. The purpose of the Ranger Staff Training Program is to produce well-trained leaders to staff Emergency Services activities and to assist Pennsylvania Wing in those activities. The present Ranger Staff Program is one of the most challenging programs that CAP offers. Through a grueling and concentrated schedule of weekends, the Staff Candidates are instructed in:
 - 1. Leadership
 - 2. Survival
 - 3. Navigation
 - 4. Communications
 - 5. Rock climbing, and Rappelling
 - 6. Health and medical
 - 7. Search theory and techniques
 - 8. Methods of instruction.
- B. A Ranger Staff Cadet:
 - 1. Is a highly trained, extremely motivated, and well disciplined member of the PAWG Ranger Program, who lives by a strict code of ethics and an honor code. Ranger Staff Cadets rank among the highest caliber of cadets produced in Civil Air Patrol today.
 - 2. Would rather resign than bring disgrace upon the Ranger Program. They are dedicated and committed to achieving the goals of Civil Air Patrol and the Ranger Program. They are dedicated not to any one person but rather the Program as a whole.
 - 3. Is dedicated to the art of teaching and the principles of training. A Staff Cadet's leadership training lends itself to accomplishing the mission faster and more effectively. Ranger and Medical training is a key ingredient to aiding the injured and saving lives.
 - 4. Will never fail at anything they do. If something does not turn out as expected, it is used as a learning experience and will eventually enhance their ongoing training.
 - 5. Welcomes the challenge of doing the unexpected or untried. Staff are trained to forge ahead and create a path rather than follow others or to sit by idly.
 - 6. Is trained to identify, adapt, and overcome difficult situations or obstacles.
- C. Technical subjects are further supplemented with constant leadership development training, which gives on the job training and experience for the responsibility the staff candidate will later fulfill - that of the professional leader and instructor in the Ranger Program. Today's staff is truly an important asset to CAP. This special leader, with high standards and a strong sense of discipline, is forever called upon to put the needs of the mission and the welfare of others ahead of their own personal concerns. Through diligent training and exacting performance the Staff Member exemplifies the CORE VALUES of CAP, and symbolizes the vital role that the Ranger Program has occupied in Civil Air Patrol Emergency Services.

II. PREREQUISITES

- A. Cadets must have completed Mary Feik achievement 3.
- B. Seniors must have completed Level 1 and CPPT.
- C. Physical fitness category 1 (This program is extremely physically demanding).
- D. 13 years of age.
- E. Completion of an Encampment is REQUIRED before Staffing a School.

- F. Prior attendance of a Hawk Mountain Ranger School is highly recommended.
- G. Future attendance at Cadet Leadership School is recommended to be awarded the Orange Scarf.
- H. Squadron Commander's permission to participate in the staff-training program.
- I. Possess a positive mental attitude, a high level of maturity, knowledge of basic drill and ceremony, and military courtesy and discipline.
- J. Have a General Emergency Services (GES) specialty.
- K. Ability to attend all training weekends and participate in PAWG and Ranger events.

III. ENTERING TRAINING

Serving as a member of Ranger Staff is a distinct privilege. You must always maintain the high standards of the Ranger Program. When you joined CAP, you signed a membership application which explicitly stated the provisions of membership. Specifically, you agreed to obey the orders of your superiors and conform to CAP regulation and policies. CAPR 35-1 states that a member serves in a staff position at the discretion of the commander. During Ranger Staff Training a strict chain of command will be followed at all times.

IV. RANGER STAFF CONDUCT

- A. In everything I do, I place my priorities as: First, what is best for my Nation; Second, for my organization; Third, for my fellow Ranger Staff Member, and finally, what is best for myself.
- B. I shall protect all property as if it were my own.
- C. I shall never forget that I am a citizen; therefore, I will treat other people and their property with respect.
- D. "Basic Integrity" requires that I solve a problem by first determining what is right from wrong. Then, I do what I know to be right, all the while being guided by the Cadet Honor Code.
- E. In the absence of advice by a member of command, I will inform my chain of command of actions I have taken when time and circumstances permit. I am responsible to those I report to and for those I command.
- F. Integrity starts with me. I shall insure that others maintain their integrity. The Ranger Staff Program can be no better or no worse than the sum of its people.
- G. I will at all times maintain professional bearing and conduct.
- H. I shall maintain faith in my country and my fellow Ranger Staff Members.
- I. I shall not use or possess any non-prescription drugs including alcohol and tobacco products.

PENNSYLVANIA WING RANGER STAFF CADET HONOR CODE I SHALL NOT



**LIE, CHEAT, OR STEAL,
NOR TOLERATE THOSE AMONG US WHO DO.
Be Drug Free and Proud**

**I SHALL NOT USE OR POSSESS ANY NON-PRESCRIPTION DRUGS
INCLUDING ALCOHOL AND TOBACCO PRODUCTS.**

V. TRAINING NOTES

All Ranger Staff are required to keep a notebook during their training. This notebook will include all notes, assignments, worksheets, and handouts accumulated during the course of your training. The notebook will be checked periodically during training, and will be graded for both content and neatness at the final training weekend. You will maintain an 8.5 X 11 3 ring binder notebook to hold everything. You will take notes at all classes. Between weekends of training, you will write outlines from these notes of each class. These will become lesson plan outlines for that material, that you may be expected to teach in the future.

VI. TRAINING RECORDS AND PERSONNEL FILE

A file will be kept by the personnel and training officers containing the following information: Attendance, Uniform discrepancies, Staff Training Homework, Evaluations, Critiques, Staff Agreements, Personal Counseling Forms, Review Board Reports, and Ranger Staff Training Record. These records will be used as part of your final evaluation on the final weekend. You may request to view your personnel file through the proper chain of command. The file will be viewed in the presence of a staff member. No file will be permitted to be given to the student to take home, but copies may be permitted with prior approval of the Ranger Coordinator. At no time will the original file be released to the staff cadet.

VII. POLICIES FOR THE RANGER STAFF TRAINING PROGRAM

The following policies are in effect for the Pennsylvania Wing Staff Training Program:

- A. Hazing is not tolerated.**
- B. Definition of hazing: to exact unnecessary work, to harass by banter, ridicule, or criticism. Willful damage to personal property is considered hazing.**
- C. Uniform wear in accordance with CAPM 39-1**
- D. Orange Vest, Hard Hats, Leather Gloves, & Eye Protection will be worn in the field, during work details, or when safety dictates.**
- E. NO CADETS will leave HMRS Base before dismissal without prior permission of the Project Officer. This includes all Staff Cadets and Students.**

VIII. GOALS AND QUALIFICATIONS FOR RANGER STAFF

- A. The following areas are necessary for the candidate to be able to satisfactorily fulfill their intended position. These are both the goals of the training program and qualification.**
 - 1. Each cadet must progress at least one achievement level at the home unit during staff training. Exception: Cadets who have completed achievement 16.**
 - 2. Maintain at least a "C" Average in School.**
 - 3. In accordance with CAP regulations, several online tests are required to participate as Staff in the Ranger Program. Maintain ES Specialty.**
 - 4. The NIMS online courses and test also must be completed ICS 100- Introduction to Incident Command System, ICS 200 - ICS for Single Resources and Initial Action Incidents, ICS 700 - National Incident Management System (NIMS), An Introduction, and ICS 800 - National Response Plan (NRP), An Introduction.**

- a. **THE YELLOW SCARF: A TEAM COMMANDER FOR RANGER EVENTS.**
 - i. **Staff Position.** Includes: communication ability, able to follow and give direction, know the responsibilities of a Team Commander for a Ranger School, know the organization, goals, requirements, and programs of the Ranger School.
 - ii. **Leadership.** Includes: knowing that leadership is not yelling orders at people but rather accomplishing goals, helping others obtain skills.
 - iii. **Ranger 2nd Class.** Includes: all the practical skills of Ranger 1st Class. Including some advanced skills such as the ability to teach.
 - iv. **Emergency Services Qualified.** Must have obtained a specialty Qualification Training Record with a minimum rating of GTM 3.
 - v. **Physical Fitness.** Includes: the Ranger 1st Class Physical Fitness Test plus 12 minute 1.5 mile, 30 sit-ups in 2 minutes, 20 Squat thrusts in 1 minute, Rope climb, dry Obstacle Course, and Person Carry.
 - vi. **Dedication.** Includes: dedication to the Program, School, and Students. Willingness to continue training in the program – advanced staff training.
 - vii. **Review Board.** Pass a formal review board to determine attitude and motivation of candidate.
 - viii. **Command Approval.** Final approval by the Cadet Commander and the Project Officer.
 - ix. **Attendance.** Must attend all scheduled training and events.
- b. **THE ORANGE SCARF: A SQUADRON COMMANDER FOR RANGER EVENTS.**
 - i. **Command Skills.** Includes: leadership & organization ability, time management, people management, student-staff relations, control and care of students, staff, and self, ability to observe, evaluate and follow through, creative thinker, salesman, and scheduler. Know and exercise the chain of command. Be able to teach Ranger 1st class skills, keep records, logs, and conduct a board, handle any situation without hesitation, and take charge with just a goal in mind.
 - ii. **Ranger 1st Class.** Have also completed 8 out of 10 of the Advanced Ranger practical skills.
 - iii. **Emergency Services Qualified.** Must have obtained a SQTR of GTM1.
 - iv. **Mitchell Award.** Shows a dedication to CAP outside the Ranger program.
 - v. **Teaching.** The ability to teach formal classes.
 - vi. **Physical Fitness.** Includes: the Ranger 1st Class Physical Test plus 12 minute, 1.5 mile, 30 sit-ups in 2 minutes, 20 Squat thrusts in 1 minute, Rope climb, Timed Dry Obstacle Course, and Person Carry.
 - vii. **Loyalty to the Program.** Willingness to continue training in the program and refine and develop personal and technical skills.
 - viii. **Review Board.** Pass a formal review board determining attitude and motivation of the candidate.
 - ix. **Command Approval.** Final approval by the Cadet Commander and the Project Officer.
 - x. **Attendance.** Must attend all scheduled training and events.

IX. UNIFORM INSPECTION POLICY

- A. A Ranger Staff is a professional leader who relies on every aspect of their ability.

First impressions count strongly, and good first impressions start with a good uniform. All staff members are required to wear the Ranger Base Uniform as shown on a handout you will be given. During the training weekends we will expect you to take care in making sure that your uniform is properly worn and neat. To insure that this happens, each training weekend (and at other activities) will open with a uniform inspection. Below is a list of what is required.

1. HAT. An orange baseball type hat is to be worn. (The Orange Hats that are sold at the Hawk Mt Ranger School BX are acceptable) Mesh hats will not be tolerated. Your squadron numbers in 2" flock will appear on the front of the cap in black felt numbers. The bill of the hat will be slightly curved. DO NOT CREASE IT. Cadet Officers will wear cloth grade on the hat.
2. HAIR. Standard CAP haircut as prescribed in CAPM 39-1.
3. SCARF. You will wear a clean bib scarf with your uniform. The scarf will be ironed, but not creased down the center. The color you will wear is as follows:
 - a. Infantry Blue (looks Grey) – Ranger Team Member
 - b. Yellow – Ranger Staff in Training
 - c. Orange – Ranger Staff
 - d. Green – Medic in Training
 - e. Red – Medic
 - f. White Ranger Team Commander
4. SHIRT. Two BDU shirts will be required for all Ranger Staff. You will have all the proper insignia affixed in the prescribed manner. See the handout or ask a staff member for guidance. You must have at least two sets by the final staff-training weekend.
5. Whistle and Chain.
6. T-SHIRTS. Staff Candidates are to wear white T-shirts. Members of Ranger Staff must wear the orange T-shirts and black T-shirts are reserved for Expert Rangers only.
7. BELT. White pistol belt (black for R/Ex & red for M/Med). Your belt will be white with brass trim. A WHITE belt means that it should not be gray, brown, or any other dirty or tarnished color. You will wear the standard blue belt reversed or blue belt with subdued buckle.
8. PANTS. Two BDU pants are required. They should fit well, and not be torn or excessively faded. Both shirt and pants should match and be ironed. You must have at least two sets by the final staff-training weekend.
9. BOOTS. Standard leather jump/combat boots (black) will be worn. Appropriate waterproof/insulated boots are required whenever weather dictates. Pant legs will be bloused over the boot top. Boots will be shined and buffed. Black laces will be laced neatly through the boots. White laces will be used when authorized by the Commander and ladder laced. Two pairs of boots are recommended for Ranger Staff.
10. SPECIALIZED INSIGNIA. In addition to all required Insignia prescribed in CAPM 39-1, you may be eligible to wear Hawk Mountain Ranger School Insignia. This includes the newest change The Reverse American Flag Insignia must be placed on the right shoulder, ½ inch down and centered (this change must be made by June 2006.)
 - a. Search and Rescue Shoulder Insignia
 - i. Can be worn by any member who has graduated a Hawk Mountain Summer Ranger School
 - ii. To be placed on the left shoulder, ½ inch down and centered (this change must be made by June 2006.) PAWG Wing Insignia is

optional on the BDU.

b. Staff Insignia

- i. To be worn by any staff member who has staffed a Hawk Mountain Summer School and a Hawk Mountain Winter School (East or West)
- ii. To be placed directly under the Search and Rescue Shoulder Insignia

c. Ranger Tabs **Not permitted on the CAP uniform**, encouraged on day packs.

d. Red Keystone with black outline. For wear on the orange hat by cadets and seniors that have earned the Orange scarf. Replaces squadron numbers. **For wear only at Ranger activities.** (NOT AT SQUADRON MEETINGS)

B. REFER TO THE RANGER STAFF KIT LIST FOR ADDITIONAL EQUIPMENT REQUIREMENTS.

X. UNIFORM INSPECTION POLICY

An infraction of any uniform inspection area will result in a point against you.

Consistent high point totals on weekends will seriously jeopardize a candidate's ability to graduate.

XI. FINAL UNIFORM INSPECTION

You must pass a full uniform inspection of both sets of uniforms at the final staff training weekend. Bring your other uniform, on a hanger, along with you to opening formation. Your extra uniform will be inspected along with the uniform you are wearing. **The image of each Ranger Staff is the image of the program!**

XII. BOARDS

There are three types of boards used in the Ranger Staff Program. They are: Attendance, Performance, and Review. Each type of board has a different purpose. Boards are an important and effective tool. The members of the board may be either senior or cadet members of Ranger Staff.

1. Attendance: When a staff candidate fails to attend an assigned weekend without prior approval and a prior written letter e-mailed to the cadet commander, they will appear before the board to justify the absence. The board will either find the absences excused or unexcused.
2. Performance: Reviews progression in the program or determines a staff candidate's desire for a staff position. Board findings will be presented to the Commander. Board can recommend the action to be taken for unsatisfactory progress and recommend duty assignment.
3. Review: Fact finding board used to determine if a breach of protocol, violation of the Ranger Staff honor code, code of conduct, or policies have occurred. This is also the board at the end of Staff Training that will contribute to the assignment at Ranger Schools and Events.

XIII. HONOR RANGER STAFF CADET AWARD

- A. This award will be given during the final staff training weekend. The award will be given to one Basic Staff Cadet and one Advanced Staff Cadet. The award represents the "best" student in that training class. Evaluation for this award will begin at the first weekend and continue through the final weekend. Evaluation criteria for the award will include, but is not limited to the following:

1. Attitude and Motivation
2. Bearing

3. Courtesy & Discipline
 4. Attendance
 5. Uniform Inspections
 6. Homework Assignments, Training Assignments, Training Tests
 7. Obstacle Course Performance
 8. Personal Performance and Outstanding Deeds.
- B. The Senior & Cadet Commanders of each training squadron will recommend a candidate for the award to the Cadet Commander and Project Officer. The Project Officer will make the final decision.

XIV. NOTICE OF RECERTIFICATION

Notice will be given to a Ranger Staff Cadet who shows a lack of knowledge in an area of study in the Ranger program, which hampers their performance in the program. The training department will give notice. They then have a given amount of time to study and be retested in the area of deficiency. If they fail to be re-tested successfully by the deadline, the deadline will be extended once. After the extension date, they will appear before a performance board and face possible expulsion from the program. While under notice of re-certification, they may not instruct in any area covered by the notice.

XV. RANGER STAFF ASSIGNMENTS AND ATTENDANCE

- A. The Ranger Staff Program is responsible for providing leadership for ALL PAWG Ground Search & Rescue activities and Ranger Functions. It is imperative that the program be able to rely on its own members for participating in scheduled events as staff. This may cause a conflict for those weekends that you may want to attend as a student. At these times, one must remember self-sacrifice, dedication to duty, and loyalty to the program.
- B. Continuation of Ranger Staff Training is extremely important. The program has been designed to give the majority of the training in the first two years. You will never cease to learn as a member of Ranger Staff. It is important that you complete **all** formal training offered to you by the Ranger program. You may not receive your yellow or green scarf and decide that your level of training is sufficient for your needs. The needs of the Ranger Program require **fully** trained, experienced leaders. As a candidate, you do not possess all the tools and skills necessary to fully function as a staff member without supervision. Remember that you are "in training". Even when you receive your orange or red scarf, your attendance at Ranger Events is required. You may be offered additional management/leadership classes as well as gain practical leadership experience in a staff position.
- C. In the event of an illness, you must notify your Cadet Squadron Commander by phone and also written e-mail excuse letter.
- D. Announcements of upcoming events will be made several times during the year. If a cadet does not report to an event, the cadet must notify the Cadet Commander by phone followed by an e-mailed letter. Failure to do so will result in an attendance board and possible expulsion. Ignorance, whether actual or claimed, is no excuse. Your participation in scheduled work weekends is highly encouraged. These weekends are designed to help maintain the facility. Remember, this mountain is your mountain too!
- E. It is YOUR responsibility to frequently check the Hawk Mountain website for updates and upcoming activities: www.pawg.cap.gov/hawk. In addition you must enroll on the Hawk List Server http://pawg.cap.gov/mailman/listinfo/hawk_pawg.cap.gov

XVI.PROBLEM RESOLUTION WITHIN THE STAFF PROGRAM

- A. The Ranger Staff Program operates with high moral and ethical standards. It is imperative that each Staff Cadet avoids any infractions of the honor code or Ranger Staff training policies.
- B. The following represents grounds for further investigation and/or counseling:
 - 1. Any violation of the Honor Code
 - 2. Any action that would bring disgrace upon the Ranger Program or CAP
 - 3. Any violation of Ranger Staff Training policies & guidelines
 - 4. Any act of insubordination
 - 5. Any display of inappropriate behavior or attitude
 - 6. Any act of hazing or harassment
 - 7. Any use or possession of drugs including alcohol and tobacco products
- C. Each violation will be evaluated on an individual basis. Depending on the severity and/or frequency of the violation, the following may occur (Not necessarily in this order):
 - 1. Verbal Warning, Counseling, Appropriate Corrective Action
 - 2. Written/Documented Warning, Counseling, Appropriate Corrective Action
 - 3. Documented Review Board, Counseling, Appropriate Corrective Action
 - 4. Suspension
 - 5. Expulsion

T.E.A.M. Against Drugs “Together Everyone Achieves More” Against Drugs



RANGER STAFF TRAINING
IMPORTANT PHONE NUMBERS AND ADDRESSES

PROJECT OFFICER

1st Lt David Shuey
870 Doubling Gap Rd.
Newville PA 17241
(717) 440-1739
cedarcreek7@earthlink.net

TRAINING OFFICER

Capt Heather Sterner
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hlw5@lehigh.edu
610-336-8938 home
484-347-1402 cell

ASSISTANT PROJECT OFFICER

2d Lt David Quatse
1301 Stellar Dr.
Mount Joy PA 17552
(717) 653-5948
Badrock990@cs.com

CADET COMMANDER

C/Lt Col Tim Grabowski
498 Stewart Dr.
West Chester PA 19380
(610) 692-7861
capranger1008@yahoo.com

CADET EXECUTIVE OFFICER

C/Maj Ryan Hoffman
34 Hillcrest Drive
New Cumberland PA 17070
(717) 938-9339
kturkey7@yahoo.com

CADET TRAINING OFFICER

SENIOR SQUADRON COMMANDER

CADET SQUADRON COMMANDER

**CADET SQUADRON EXECUTIVE
OFFICER**

PAWG Ranger Coordinator
Maj Herb Cahalen
11579 Nor-Ray Cr
Ijamsville MD 21754
(301) 607-6124 Home
(301) 775-5265 Cell
cahalene@adelphia.net

HAWK MOUNTAIN BASE CAMP
610-756-4170

INDIVIDUAL RANGER STAFF KIT LIST

STANDARD PERSONAL FIRST AID KIT

- | | |
|--|-------------------------------------|
| 1. First Aid Dressing (25 3x6 gauze pads or battle dressing) | 8. Alcohol Preps (10) |
| 2. 2 inch Adhesive Tape (1 roll) | 9. Throat Lozenges (Halls) |
| 3. Two Triangular Bandages (cravat) | 10. Rubber Gloves |
| 4. "Band-Aids" (25 assorted) | 11. Stomach Remedies (Pepto-Bismol) |
| 5. Tincture of Iodine (PLASTIC container) | 12. Mole Skin |
| 6. Small Scissors: Pointed End | 13. Vaseline |
| 7. Sunscreen | 14. First Aid Cream |

(Anything else is optional)

NAVIGATION KIT

- | | |
|---|-------------------------------------|
| 1. 360 Protractor | 6. Current Road Map for PA |
| 2. Inch and Metric Ruler | 7. Lensatic Compass |
| 3. Pencils & Ball Point Pens | 8. Navigation Line (25 Meters) |
| 4. Aeronautical Chart (Pennsylvania) | 9. Nav. Lights w/Green & Red Filter |
| 5. Topographical Maps for Hawk Mtn Training Area: Hamburg, Orwigsburg, Auburn, New Ringgold (7.5 min) | 10. Flashlight w/Red Filter |
| | 11. Note Pad |

RANGER STAFF LIBRARY

- | | |
|-----------------------------|--------------------------|
| 1. TCN's (1,3,4,&7)* | 3. AFM 64-5 "Survival" * |
| 2. Boy Scout Field Handbook | 4. Ranger School Manual |

*Not required, but strongly recommended

PERSONAL DAY GEAR (REFERENCE LS&R SEC. 2.1.2 AND SCHOOL MANUAL)

- | | |
|---|--|
| 1. *Proper Clothing For Weather Conditions | 22. Rubber Bands (6) |
| 2. Pistol Belt (green/webbed), Suspenders (Harness), Butt Pack OR Daypack | 23. *Writing Materials (pens, Pencils, & Notebook) Sharpie Markers |
| 3. 1 Full Roll Toilet Paper | 24. Safety Pins (6) |
| 4. Webbing, 1 Inch Tubular Nylon (15 feet minimum) | 25. Aluminum Foil (1 meter x roll width) |
| 5. Folding Knife w/approximately 3" Blade | 26. Ziploc Bags (6) |
| 6. Lensatic Compass (may Be in Nav Kit) | 27. Flashlight or headlamp(with spare battery & bulb) |
| 7. Open Face Compass such as Silva | 28. Spoon |
| 8. Small Whistle (May be on Uniform) | 29. Locking Carabineer |
| 9. Snare Wire (15-20 feet, 30-32 gauge steel) | 30. Trash Bags (3) |
| 10. Fish Hooks (6) | 31. Orange survey tape (1 roll) |
| 11. Fishing Line (30 feet, 10 lbs. Test) | 32. *Watch |
| 12. Heavy Nylon Cord (IE. Paracord) | 33. *Coins or calling card for 2 Pay Phone Calls |
| 13. <u>Waterproof Wooden</u> Matches (strike anywhere) | 34. Money to buy food or supplies |
| 14. Leather Gloves (for rappelling & fire use) | 35. *Identification, Ratings, Qualification cards |
| 15. (2) canteens. One must have a Metal Canteen Cup | 36. Orange Hard Hat, with chin or nape strap |
| 16. Poncho (rubberized) | 37. Eye Protection (goggles, Safety Glasses) |
| 17. Can Opener (P-38 type) or pocket knife | 38. Orange Vest |
| 18. 6 inch Piece of Hacksaw Blade | 39. Insulated / Waterproof Boots if necessary |
| 19. Disposable Bic Lighters | 40. *1 Pair black Boot Laces |
| 20. Candles (3 long burning) | 41. *White Handkerchief |
| 21. Hard Candy & Snacks | 42. *RANGER STAFF Leadership Guide |

*Means MUST be carried ON PERSON

Kits are required for all weekends. We are a viable mission resource that may be called upon at any time!

All kits must be completed by 7th weekend.

Check the Hawk Mt Ranger School web site for uniform and supply order forms from the BX.

"...These things I do that others may live..."

Ranger Events and Training Schedule 2006

Date	Event	Location
4-5 MAR 06	Combined Staff Training Weekend	Fort Indiantown Gap
18-19 MAR 06	Second Ranger Staff Training Weekend	HAWK
1-2 APR 06	Third Ranger Staff Training Weekend	HAWK
8-9 APR 06	Fourth Ranger Staff Training Weekend	HAWK
8-16 APR 06	FL Falcon Ranger School	FL
29-30 APR 06	Fifth Ranger Staff Training Weekend Tour Weekend	HAWK
5-7 MAY 06	Wing SAR/EVAL	Fort Indiantown Gap
6-7 MAY 06 Tentative	Hawk Work Weekend/Testing/Tutoring Weekend after the SAR/EVAL	HAWK
20-21 MAY 06	Sixth Ranger Staff Training Weekend Emergency Services Weekend	HAWK
2-4 JUN 06	Seventh Ranger Staff Training Weekend Survival Weekend	HAWK
10-11 JUN 06	Eighth Ranger Staff Training Weekend Graduation Weekend	HAWK
24-25 Jun 06	Hawk Work Weekend/Testing/Tutoring	HAWK
25 JUN 06	Hawk Mt Ranger Staff School Meeting	HAWK
7-17 JUL 06	Hawk Mt Ranger School Staff Dates	HAWK
5 AUG 06	Hawk Mt Ranger School After School Meeting	HAWK
6 AUG 06	GOALS Griesacker Memorial Adventure Race	HAWK
9-10 SEP 06	Navigation Weekend	HAWK
7-8 OCT 06	Ranger Team Competition	TBA
4-5 NOV 06	First Aid Weekend	HAWK

PENNSYLVANIA WING RANGER CADET COMMAND STRUCTURE & FUNCTIONAL JOB DESCRIPTIONS 2006 RANGER STAFF TRAINING

CADET SQUADRON COMMANDER

1. Holds the position of leadership, authority, certainty, and calmness. This means that you are always in control and always know what's going on, remember you set the example for the entire squadron.
2. Keeps track of the entire squadron and staff at all times and inspects to make sure that everyone has the necessary gear and proper uniform.
3. Is responsible for making sure the squadron is where it needs to be at all times and that the staff is where it needs to be at all times.
4. Is responsible for making sure the schedule is organized, including planning for staff meals, showers and breaks, and makes sure that the staff is updated on schedule plans.
5. Is responsible for the conduct of the squadron's staff and to make sure the staff always portrays a professional attitude and does their job with no messing around.
6. Is responsible for addressing squadron and staff concerns during the staff meeting at the end of each day.
7. Planning ahead is the job of the commander; you should think 3 steps ahead and plan for changes in the schedule ahead of time, be flexible, but always in control of the situation.

CADET DEPUTY COMMANDER

1. This is the staff member that gets done what the squadron commander wants done.
2. Also holds a position of leadership, authority, certainty, and calmness.
3. Should *assist* the squadron commander with decisions being made for the squadron.
4. Needs to make sure that the squadron XO is utilizing the TC's effectively and that the squadron is getting their tasks done in a timely manner.
5. Is responsible for the everyday common jobs that the squadron needs to get done, such as making sure that the squadron is using the bathrooms, getting enough water, getting to formation on time, getting to class on time, training during down time, and eating, etc.
6. The squadron commander is responsible for all squadron duties, but the DC should have a firm grasp on what common needs the squadron members have and is responsible for getting them accomplished.
7. Is responsible for the actions of the squadron and staff whenever the squadron commander is not with the squadron.
8. Runs the squadron out on the parade field during formation.

CADET EXECUTIVE OFFICER

1. Manages the TC's to make sure that they are working with the cadets, teaching the cadets, and always accomplishing any tasks given to them.
2. Inspects the TC's uniform, makes suggestions to how they can do their job better, and should set the example for the TC's since the XO already has TC experience.
3. Is responsible for squadron security, including logbook, squadron guard duties, base guard duties, and making sure the entire squadron is accounted for.
4. Should always be aware of what the squadron members need before leaving area, such as proper uniform and day gear.
5. When the squadron commander or DC gives a task that needs to get done, the XO is responsible for making sure that the job gets done.
6. Makes sure the squadron is where it needs to be in a timely manner for classes, formations, and makes sure break time and down time is utilized properly, makes sure the squadron is drinking water and getting bathroom breaks. Should make sure the instructor for each class has the proper materials and is ready to teach.

CADET TEAM COMMANDER

1. Leads BY EXAMPLE.
2. Except for a couple approved breaks by the squadron commander, the TC spends all their time with the students.
3. Should know each cadet in their team, where they sleep, who they hang around with, what their count-off number is, they should know everything about their team members.
4. Wins the respect of the students by taking care of their needs, helping them understand classes, teaching them about their equipment, answering questions, encouraging them during work and PT and by doing tasks with them during work time.
5. Should never appear tired, unprofessional, or unmotivated, the TC should do everything the students do, but better and without showing any of these signs.
6. Must make sure students are paying attention and not falling asleep during classes.
7. The TC gets the job done by showing the students how to do it and doing it with them, you DO NOT stand around and bark out orders to the students.

RESPONSIBILITIES OF ALL STAFF

1. Insure that there is no screaming, cursing, name-calling, pranks, hazing, sex, alcohol, or drugs used.
2. Log book must be maintained at all times.
3. Remember, the students are here to learn search and rescue, try to tie things together by linking work details to some form of learning, down time should always be minimized.
4. Down time classes should be taught by all staff members, the staff should teach classes that they are comfortable with and know how to teach.
5. Every member of the staff should carry around a notebook with them to keep track of the schedule, work to be done, and should ALWAYS have a complete list of all the members in the squadron and their count-off numbers.
6. Required staff gear: TC should always have full day gear on them, just like the students. SC, DC, XO are not required to have day gear.
7. Remember, it doesn't matter how good of friends you are with a member of the staff, we are all here to do our jobs, when you step foot on the mountain, you are here for one reason, and one reason alone, that is to get your job done and train your cadets, everything else is unnecessary, your job comes first.
8. Every Member of Ranger Staff is responsible for maintaining the area. ***Each and every staff member must look at the facility as if it is theirs.*** Everyone must work to take care of the base, and to keep it clean and functional. Remember this is your Training Area! Leave it better than you found it!
9. Work Details are a fact of life, chip in, lead by example, if you see something out of place put it away! It is your responsibility to insure that work details are done properly, efficient, safely, and that they are completed (making sure all equipment and tools are returned to there proper place). Give clear, distinct, detailed orders. You must inspect every aspect of the work detail.
10. We do not have regularly scheduled trash pick up. If you bring it in, take it back.
11. There is no running water available during the winter months (October – May). You should bring a gallon or 2 of water that can be stored in your car.



HAWK MOUNTAIN RANGER SCHOOL
CIVIL AIR PATROL
United States Air Force Auxiliary
Hawk Mountain Ranger Staff Training 2006
Trainee Biography



Date: _____

Either type or print CLEARLY within the space provided.

Last Name: _____ First Name: _____

Phone: _____ E-mail: _____

Wing: _____ Home Unit: _____

CAPID: _____ Years in Civil Air Patrol: _____

Date Joined CAP: _____ CAP Grade: _____

Ranger Grade: _____ Medic Grade: _____

Highest Position Held at Home Unit: _____

Highest Position Held at Hawk Mountain: _____

Scarf/Scarves: _____

Education (circle grade) 6 7 8 9 10 11 12 College: Fresh Soph. Jr. Senior

Hawk Mountain Schools/Courses/Events Completed (Activity/Date/Position)

- | | |
|-----------|-----------|
| 1. _____ | 11. _____ |
| 2. _____ | 12. _____ |
| 3. _____ | 13. _____ |
| 4. _____ | 14. _____ |
| 5. _____ | 15. _____ |
| 6. _____ | 16. _____ |
| 7. _____ | 17. _____ |
| 8. _____ | 18. _____ |
| 9. _____ | 19. _____ |
| 10. _____ | 20. _____ |

Other CAP Schools/Courses/Events Completed (Activity/Date/Position)

- | | |
|-----------|-----------|
| 1. _____ | 11. _____ |
| 2. _____ | 12. _____ |
| 3. _____ | 13. _____ |
| 4. _____ | 14. _____ |
| 5. _____ | 15. _____ |
| 6. _____ | 16. _____ |
| 7. _____ | 17. _____ |
| 8. _____ | 18. _____ |
| 9. _____ | 19. _____ |
| 10. _____ | 20. _____ |

Please check which activities you will be available to Staff and/or attend in the coming year:

Summer Activities

- () 2006 Hawk Mountain Ranger School
- () 2007 Hawk Mountain Ranger School
- () 2008 Hawk Mountain Ranger School

Fall Weekends

- () 2006 Krista Griesacker Memorial Adventure Race
- () 2006 First Aid Weekend
- () 2006 Orienteering Weekend
- () 2006 Ranger Team Competition (circle) Competing or Support Staff

Winter Activities

- () 2007 Falcon Ranger Academy
- () 2007 Ranger Meeting/Ranger Banquet
- () 2007 Winter School East
- () 2007 Winter School West

Personal Evaluation:

Position most able to hold: _____

Position most desired: _____

Abilities:

Areas of Strength:

Areas of Weakness:

Final Goals at the end of your Cadet career:

Cadet Grade: _____ Scarves: _____

Ranger Grade: _____ School: _____

Medic Grade: _____ Military Service _____

Hawk Mountain Staff Position: _____

Home Squadron Staff Position: _____

Other CAP Positions: _____



HAWK MOUNTAIN RANGER SCHOOL
CIVIL AIR PATROL
United States Air Force Auxiliary
Hawk Mountain Ranger Staff Training 2006
Agreement



I, _____, agree to the following terms and understand
TRAINEE NAME AND GRADE (PLEASE PRINT)

that failure to abide by these agreements may result in expulsion from training and/or inability to receive a Scarf.

I agree to complete all assignments and evaluations to the best of my abilities. I will submit these assignments and evaluations no later than the due date. I agree that all submittals will be my own work and that I will receive no outside help during evaluations. I understand that I will be held accountable for any breach of integrity of the Honor Code.

I understand that the class list serves only as a general overview of the curriculum taught during the Staff Training, and that exact classes may differ per weekend. I understand that the assignments listed serve only as a general overview of the homework assignments given, and that the exact assignments may differ per weekend. I understand that this information is given to serve as a guide to the amount of effort and work expected out of all Staff Candidates.

I agree to remain an active member in good standing with my home unit. I agree to equally prioritize my home unit participation and Hawk Mountain Ranger Staff Training. I will keep my unit commander informed of all activities dealing with my training.

I agree to plan on my participation in the 2006 Hawk Mountain Ranger School, for the goal of the training program is to train members to serve as members of Ranger Staff. I agree to keep myself physically fit at all times (without limitations: Physical Category 1) as well as remain an active member of my unit's search and rescue team. I agree to attend seven out of the following eight training weekends, in addition to participate in other PA Wing, Group and Squadron events:

4-5 MAR 06	Location: PA Wing, Fort Indiantown Gap
18-19 MAR 06	Location: Hawk Mountain
1-2 APR 06	Location: Hawk Mountain
8-9 APR 06	Location: Hawk Mountain
29-30 APR 06	Location: Hawk Mountain
20-21 MAY 06	Location: Hawk Mountain
2-4 JUN 06	Location: Hawk Mountain
10-11 JUN 06	Location: Hawk Mountain Graduation Weekend
24-25 JUN 06	Location: Hawk Mountain Work Weekend, Testing, & Preparations for the School
25 JUN 06	Location: Hawk Mountain School Meeting (All Staff Must Attend)
7- 17 JUL 06	Location: Hawk Mt Ranger School (Staff Dates)

I understand that if any of the above dates are changed, they will be announced to the students at least two weekends prior to the changed training date. It is still my responsibility to attend 7 out of 8 training weekends in order to have a passing attendance record.

I agree to maintain or improve my grade point average of at least the "C" level. I will verify this by submitting copies of my report card for my file by the end of training in June. I understand that any significant drop in grades will hinder my ability to successfully complete the Staff Training.

I understand that transportation to or from such activity is not the responsibility of Civil Air Patrol and is provided "as available." Privately owned vehicle travel to and from such activity is performed strictly at the

members own risk, (reference CAPR 77-1, para. 13) and is not under Civil Air Patrol direction and control. Parent of cadets should be advised.

I understand that passing attendance and passing homework completion alone does not guarantee successful graduation from the Staff Training or guarantee a staff position in future Ranger activities. I understand that the entirety of the requirements for both the Orange and Yellow Scarves, and that all candidates will be reminded throughout the training of their needed requirements for graduation. I understand that any modifications or revisions of the Staff Training Graduation Requirements will be announced by the 6th Staff Training Weekend, giving ample time for all candidates to complete any additional requirements or be in accordance with any regulations during the training. I understand, having read carefully the Class List, Homework Assignments and Graduation Requirements, that this signed letter in itself is a pass/fail requirement due the 3rd Weekend.

In addition to the above terms, I agree to abide by the rules set forth by the Ranger Staff Cadet Honor Code, the Hawk Mountain Ranger Staff Program, I also know that any violation of those rules or of this agreement may result in my termination from training and/or inability to receive a Scarf.. This agreement is subject to interpretation by the Cadet Commander and the Senior Project Officer. My signature below indicates my intention to complete Ranger Staff Training and to abide by this agreement and the rules of training. I further explain my commitment to my parents/guardians and home unit commander as verified by their signatures on this agreement.

I understand that I am encouraged to discuss any questions or concerns concerning this agreement with the Senior Project Officer (1st Lt Dave Shuey). He will be available to discuss this agreement formally in person on 3rd Weekend. Any parents or Unit Commanders that wish to contact 1st Lt Dave Shuey can contact him via his contact information listed in the Staff Training Handbook, p. 14.

Finally, I agree to abide by the Ranger Creed:

THE RANGER CREED

It is my duty as a member of the Rangers
of the Civil Air Patrol ground search and rescue service,
to save lives, aid the injured, and protect their property.

In order to do this, I will keep myself physically fit at all times.

I will be prepared at all times to perform my assigned duties
quickly and efficiently, placing these duties before my personal
desires and comfort.

These things I do that others may live...

HONOR CODE

I SHALL NOT
LIE, CHEAT, OR STEAL,
NOR TOLERATE THOSE AMONG US WHO DO.

Be Drug Free and Proud

I SHALL NOT USE OR POSSESS ANY NON-PRESCRIPTION DRUGS INCLUDING ALCOHOL AND
TOBACCO PRODUCTS.



TRAINEE SIGNATURE

DATE

PARENT SIGNATURE

DATE

UNIT COMMANDER SIGNATURE

DATE

Staff Training Weekend Proposed Class List

1st Weekend Combined Staff Training Basic

Professional Bearing and Command Presence
Chain of Command and Span of Control
Leadership Principles and Traits
RST/ORM
Physical Training
Special Needs
Barracks/Area Maintenance, Cleanliness, Hygiene
Motivation and Counseling
Building the Team
Base/Area Security/Guard Watch
Perfecting Flight Drill and Inspections
Moral Leadership/Ethical Behavior
Overview of CISM
Public Speaking and Command Voice
Team Building Exercise

1st Weekend Advanced

Job Descriptions
Practical Decision Making and Thinking Ahead
Squadron, Staff, and Student Management
RST/ORM
Physical Training
Correcting Students and Staff/Hazing/Role Playing
Time and Stress Management
Special Needs
Motivating Your Students, Your Staff and Yourself
Base/Area Security/Guard Watch
Squadron Inspection Walk Through
Moral Leadership and Ethical Behavior
Overview of CISM
Mentoring Staff and Students
Team Building Exercise

2nd Weekend Basic

Sign in
Log Book
Security
Uniform Inspection
Skills Evaluation
Campsite selection and setup
Introduction to the Obstacle Course & PT
What to Eat in the Field
Gear and Equipment
Knots
Problem Solving
Safety
Search Line
Navigation
Moral Leadership
Stress Management
Accomplishing Work Details

2nd Weekend Advanced

Sign in
PT
Log Book
Security
R-2 and R-1 Skills Review

Search Exercise
Navigation
PT
Knots
Crash Site Security
Health and Medical Review
Mobility Exercise
Day Pack and Full Equipment
Safety
What to Eat in the Field
Moral Leadership
Accomplishing Work Details

3rd Weekend Basic

PT
Patient Packaging
Cutting Tools and Firebuilding
What to Eat in the Field
Staff Cadet Presence
Rope Class 1 of 3
Burnables and Non Burnables
History of Ranger Program
Safety
Moral Leadership
Mission Preparedness
Leadership
ELT Operations

3rd Weekend Advanced

Leadership
PT
GPS, Loran, and SARSAT
Cutting Tools and Firebuilding
Aero Navigation
Rope Class 1 of 3
Medic Course
Night Navigation
Safety
Mission Preparedness
Moral Leadership
Leadership

4th Weekend Basic

Opening School Formation
PT
Search
Course Plotting and Triangulation
Latitude and Longitude
Litter Ops
Crashsite Security
Legal Aspects of SAR
Safety
Rope Class 2 of 3
Moral Leadership
Leadership at PAWG Schools
Motivation and Counseling

4th Weekend Advanced

PT
Orange Scarf Management and Leadership
Practical Discussion Making Thinking Ahead

Rope Skills Class 2 of 3
Moral Leadership
Team Building
Search Theory
Safety
Navigation
Effective Management
Medic Course
How to Test and Tutor

5th Weekend (Tour Weekend) Basic

Hike Preparation
Air to Ground Coordination
Wilderness Survival
Natural and Improvised Shelters
Survival when Lost
Water Procurement
Mentality in the Field
Campsite Selection
Wild Game Preparation
Field Sanitation
Safety
Weather Hazards
Team Leadership in the Field
Stress Management
Moral Leadership
Rope Class 3 of 3

5th Weekend Advanced

Hike Preparation
Natural and Improvised Shelters
Air to Ground Coordination
Navigation
Traps and Snares
Cutting Tools
Wild Plants
Water Procurement
Survival when Lost
Weather Hazards
Safety
Wild Game Preparation
Medic Class
Rock Climbing Introduction
Rope Class 3 of 3
Moral Leadership

6th Weekend Basic ES Weekend

ES Classes
PT
Ropes
Moral Leadership
Safety

6th Weekend Advanced

ES Classes
PT
Ropes
Moral Leadership
Safety

7th Weekend Basic Survival Hike Sign in for this weekend is by 1900 hrs FRIDAY 2 June

Log Book
Survival Hike
Moral Leadership
Safety
Gear

7th Weekend Advanced Survival Hike Sign in for this weekend is by 1900 hrs FRIDAY 2 June

Log Book
Survival Hike
Moral Leadership
Safety
Gear

8th Weekend Basic

School Sign in
School Opening Formation
Security
Log Books
PT
Safety
Team Commander Role Playing
How to Test Practical Skills
Moral Leadership
Responsibilities to the Mountain
Accomplishing Work Details
Graduation Formation

8th Weekend Advanced

School Sign in
School Opening Formation
Security
Log Books
Safety
PT
Team Commander Role Playing
How to Test Practical Skills
Moral Leadership
Firearms Safety
Responsibilities to the Mountain
Accomplishing Work Details
Graduation Formation

RANGER STAFF TRAINING Assignments

2nd Weekend Basic

Take the following test and bring a copy of your certificate: CAPT 116, CAPT 117, & SET
Write one lesson plan from the following topics Compass/Navigation/Map Reading, Gear and Equipment, R-2 Knots, or Search Line Procedures
Write a paragraph explaining your Strengths and Weaknesses on your Practical Skills, Strengths and Weaknesses in Leadership and Personal Goals for Basic Staff Training.
Start preparing your Navigation and First Aid Kits. The Personal Day Gear and First Aid Kit will be checked at the beginning of the Tour Weekend, Navigation Kits will be checked at the Woodsmanship Weekend. You should strive to have all kits completed as soon as possible; however they must be complete by Survival Weekend
Start preparing your R-2 Knots Display (Due Weekend 4)
Complete Binder
Design a new obstacle for the OC
PT Log
Complete and return all the forms CAPF 31, CAPF 60, Trainee Biography, .Staff Training Agreement signed by yourself, your Squadron Commander and Parents.

Enroll yourself to receive e-mail on the PAWG List Server and the Hawk Mt Ranger School List Server.
check the HMRS Web Site www.pawg.cap.gov/hawk for updates and upcoming activities.

2nd Weekend Advanced

Bring a copy of your certificate: CAPT 116, CAPT 117, and SET

Write one lesson plan for What to Eat in the Field

Write a paragraph explaining your Strengths and Weaknesses on your Practical Skills, Strengths and Weaknesses in Leadership and Personal Goals for Basic Staff Training.

Have complete gear and staff kits

Navigation Assignments

Start preparing your R-1 Knots Display (Due Weekend 4)

Design a new obstacle for the OC

PT Log

Complete and return all the forms CAPF 31, CAPF 60, Trainee Biography, Staff Training Agreement signed by yourself, your Squadron Commander and Parents.

Enroll yourself to receive e-mail on the PAWG List Server and the Hawk Mt Ranger School List Server.
check the HMRS Web Site www.pawg.cap.gov/hawk for updates and upcoming activities.

3rd Weekend Basic

Take the online NIMS ICS 100 test and bring a copy of your certificate.

Write one lesson plan from the following topics Patient Packaging, Cutting Tools, Firebuilding, What to Eat the Field, Rope Class 1 of 3, Burnables and Non Burnables, or ELT Operations

Your gear and Staff Kits will be inspected at the 4th weekend

PT Log

Prepare the following checklists on separate wallet sized index cards for convenient reference:

Important numbers that you will need to refer to; i.e. Hawk Mountain Base Camp, your squadron commander's home phone number, a blank line for the mission base number, etc.

List of air to ground and ground to air signals.

Prowords

Operating A CAP Radio

Complete the navigation assignment given at the 3rd weekend

3rd Weekend Advanced

Take the online NIMS ICS 100 test and bring a copy of your certificate.

Write one lesson plan from the following topics GPS, Loran, and SARSAT, Cutting Tools, Firebuilding, Aero. Navigation, Rope Class 1 of 3, or Medic Course

Your gear and Staff Kits will be inspected at the 4th weekend

Prepare your classes for ES Weekend

PT Log

Prepare the following checklists on separate wallet sized index cards for convenient reference:

Important numbers that you will need to refer to; i.e. Hawk Mountain Base Camp, your squadron commander's home phone number, a blank line for the mission base number, etc.

List of air to ground and ground to air signals.

Prowords

Operating A CAP Radio

Complete the following navigation assignment given at the 3rd weekend

4th Weekend Basic

Take the online NIMS ICS 200 test and bring a copy of your certificate.

Write one lesson plan from the following topics Course Plotting/Triangulation, Latitude and Longitude, Crashsite Security, or Rope Class 2 of 3

Complete the Navigation Assignment given at the 4th weekend

To be ready for the Survival Hike you will want to do the following:

Look at a topographical map of the Hawk Mountain area and answer the following questions:

What is the terrain like south of Base Camp?

Where is the ATPT (Appalachian Trail & Pinnacle Side Trail)

Where is Gold Spring?

Where is Three Pipes?

Where is the Port Clinton Fire Tower?

Where is the Hamburg Reservoir?

What is the terrain like from the Hamburg Reservoir to the Port Clinton Fire Tower?

What is the distance from Pulpit to Pinnacle?
Why is Three Pipes called Three Pipes?
Pace Count?
Where can you replenish your water supply and what equipment will be necessary?

PT Log

4th Weekend Advanced

Take the online NIMS ICS 200 test and bring a copy of your certificate.

Write one lesson plan from the following topics: Team Management, Search Line, or Field Sanitization and Hygiene.

Review the equipment list needed for the Summer School Students on the HMRS Web Site

www.pawg.cap.gov/hawk; Pick 10 items to describe and explain the use and points to be aware of when purchasing, and where it can be found. Photos and diagrams can be used.

Prepare your classes for ES Weekend

PT Log

5th Weekend (Tour Weekend) Basic

Take the online NIMS ICS 700 test and bring a copy of your certificate.

Write one lesson plan from the following topics Shelters, Water Procurement, Air to Ground Coordination, Campsite Selection, Wild Game Preparation, Field Sanitation, Triangulation, Weather Hazards, Survival When Lost, or Rope Class 3 of 3.

PT Log

5th Weekend Advanced

Take the online NIMS ICS 700 test and bring a copy of your certificate.

Write one lesson plan from the following topics Shelters, Traps and Snares, Cutting Tools, Wild Plants, Wild Game Preparation, or Rope Class 3 of 3.

PT Log

6th Weekend (ES Weekend) Basic

Take the online NIMS ICS 800 test and bring a copy of your certificate

Write a paragraph on your Strengths and Weaknesses as Team Commander

PT Log

6th Weekend Advanced

Take the online NIMS ICS 800 test and bring a copy of your certificate

Write a paragraph on your Strengths and Weaknesses as Squadron Commander

PT Log

7th Weekend (Survival Weekend) Basic

PT Log

7th Weekend Advanced

PT Log

RANGER STAFF TRAINING Graduation Requirements

YELLOW SCARF:

Online Testing:

SET, CAPT 116, CAPT 117

NIMS FEMA ICS 100, NIMS FEMA ICS 200, NIMS FEMA ICS 700, NIMS FEMA ICS 800

Emergency Services:

GES Certified (Current 101 certification)

Ranger Grade (R-2 and at least 80% of R-1 practical skills complete)

Staff Training Requirements:

Signed Training Agreement

Form 31 and Form 60 (Fully Signed) for Summer School

Complete Staff Training Binder

Homework (80% minimum score)
Attendance (7 weekends required)
Attend Tour Hike
Survival Hike Completion
Passing Uniform Inspection
Complete Staff Kit
Pass Final Review Board

Cadet Program Requirements:

Encampment Completion
Complete 1 Achievement

Physical Requirement:

1.5 Mile Run (12:00 maximum)
Sit-ups (30 minimum)
Push-ups (15 minimum)
Squat Thrusts (20 in one minute)
Rope Climb

ORANGE SCARF:

Online Testing:

SET, CAPT 116, CAPT 117
NIMS FEMA ICS 100, NIMS FEMA ICS 200, NIMS FEMA ICS 700, NIMS FEMA ICS 800

Emergency Services:

GES Certified (Current 101 certification)
Ranger Grade (R-1 and at least 80% of R-ADV practical skills complete)

Staff Training Requirements:

Signed Training Agreement
Form 31 and Form 60 (Fully Signed) for Summer School
Complete Staff Training Binder
Homework (80% minimum score)
Attendance (7 weekends required)
Attend Tour Hike
Survival Hike Completion
Passing Uniform Inspection
Complete Staff Kit
Pass Final Review Board

Cadet Program Requirements:

Hawk Mountain Summer Ranger School Completion
Cadet Leadership School Completion
Mitchell Award
Complete 1 Achievement

Physical Requirements:

1.5 Mile Run (12:00 maximum)
Sit-ups (30 minimum)
Push-ups (15 minimum)
Squat Thrusts (20 in one minute)
Rope Climb
Dry Obstacle Course
Person Carry (100 meters)